



Red Cliff Human Services **May 2010 Newsletter**

Tribal Offices are closed on

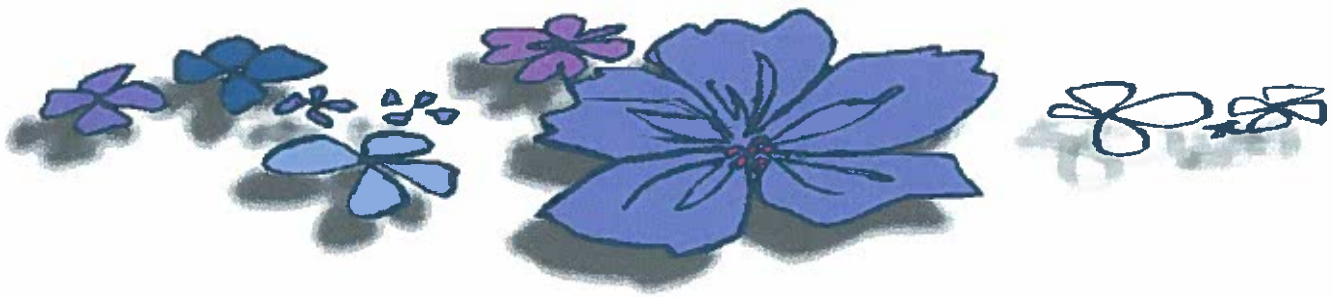
Thursday May 13, 2010

Monday May 31, 2010

May 2010 Quote of the Month:

**" I REALLY BELIEVE IN THE
PHILOSOPHY THAT YOU CREATE
YOUR OWN UNIVERSE. I'M JUST
TRYING TO CREATE A GOOD ONE
FOR MYSELF"**

^ JIM CARREY ^



Red Cliff Tribal Telephone Directory

3700	Tribal Office-Upper	3732	Wardens
3701	Tribal Office-Upper	3734	Historic Preservation
3702	Tribal Office Upper	3733	Law Enforcement
3703	Tribal Office-Lower	3740	Food Distribution
3705	Tribal Office-Lower	3741	AODA
3706	Tribal Office-Lower	3742	Mishomis House
3707	Clinic	3743	Campground
3157	Pharmacy	3744	Housing
3096	Dental	3746	Elderly Feeding
3097	Contract Health	3720	Elderly Office
3712	Casino	3747	ICW
3722	Youth Center	3750	Fisheries
3723	Youth Center	3728	Fisheries
3725	Court House	3755	Prevention Center
3726	Court House	5067	LCO
3764	Library	5182	GLIFWC Wardens
0171	Transfer Station	5228	Water & Sewer
		5338	Town Garage
3826	Makwa House	5030	RC Headstart
3769	DV/Sexual Assault	3781	Thrift Store/Food Shelf
3871	Maintenance	3650	Water Lab/EPA
5574	Fire hall		
		5115	Peterson's Food
3191	Waste Water Treatment Plant	3201	Bayfield School
3729	Radio Station	5309	Buffalo Bay
3733	Police	3461	Aquaculture Facility
		5636	Post Office

Fax Numbers

3724	Court House	3141	ICW
5044	Housing	3965	Campground
3730	Food Distribution	3771	Makwa House
3711	Clinic	3704	Admin-Upper
3757	FAPC	3763	Fisheries
5046	RCHS	3715	Casino
9789	Water & Sewer	2395	Social Services

Hours of Operation

Monday - Friday 8:00AM - 4:30 PM

Contact Persons for our offices:

Marion Claremboux- *Receptionist*

EXT. 222/224

Paula Bonney- *Human Services Director/TANF Director*

EXT.253

Camille Boyd- *TANF Assistant*

EXT. 257

Holly Leask- *ES Director/FoodShare/Medicaid/Energy Assistance*

EXT. 262

Deb Morris- *FSET/Medicaid Transportation Manager ES Worker/FoodShare/Medicaid*

EXT 259

Liz Montano- *ES Worker/FoodShare/Medicaid/Energy Assistance*

EXT. 270

Rebecca Benton- *GA Director/FEMA/ ES Worker/FoodShare/Medicaid*

EXT. 272

Laura Gordon- *Administrative Assistant/CJA*

EXT.261

Nora Cadotte- *TINA Program Director*

EXT.245

We are all located at The Lower Level of The Red Cliff Administration Building:

88385 Pike Rd. HWY 13 Bayfield, WI 54814

Telephone #715-779-3705 or 779-3706 Fax# 715-779-2395

After Hours if you know your parties extension dial 779-3714 and leave a message on their voice mail.

Foodshare/Medicaid

**If you lose or misplace your FoodShare Card please call
1-877-415-5164**

Case Workers Are:

- *Holly Leask*
- *Liz Montano*
- *Rebecca Benton*
- *Deb Morris*

*The cut-off date for these programs is **May 17, 2010***

*Anything turned in **before** this date **will effect June 2010** benefits.*

*Anything turned in **after** this date **will effect July 2010** benefits.*

So if you need to have paper work turned in, such as, income, your SMRF, please turn them in to your case worker before the cut-off date. Also, if you need a review it must be done by the cut-off date.

If they are not turned in or if you did not complete a scheduled review by the cut-off date you may see a delay in your benefits and/or it may even close your case.

So, make sure you call and reschedule your appointment, if you are unable to attend

If you are not able to attend a scheduled appointment, with your case worker, you may also request a home visit.

Supplemental Heating Program News

We are now accepting applications for the Supplemental Heating Program. The Supplemental Heating Program is a program which helps with a **ONE TIME** payment of \$225.00 to your heating provider.

Applications can be found at the Red Cliff Human Services Office.

Applicants **MUST** reside on The Red Cliff Reservation **OR** within the town of Bayfield.

You must attach income documentations:

** Income, Earned and Unearned within the last 30 days and/or most recent income tax return,*

**Copy of Tribal ID card*

**Copy of your MOST recent bill*

Income to attach is as follows:

**Child Support received and/or paid out*

**TANF*

**Unemployment*

**SSI/SSDI, Retirement, etc.*

Applications can be found at the Human Services department. Applications must be filled out entirely. Any applications lacking all pertinent information will **NOT** be processed.

Applications will be processed by IM staff **ONCE** a week. If you are eligible for this program please allow up to 30 days , for your supplement to reach your vendor.

Please continue to make payments to your heat vendor

For more information please contact the Red Cliff Human Services Department at 779-3706 or stop in.

FSET News

2010 FSET Program (FoodShare Employment Training):

Contact Person: Deb Morris

Recently many of you may have received a referral from Wisconsin FoodShare and your FoodShare caseworker. This referral is a voluntary action. If you choose not to participate in the FSET program you must call and verbally tell us you will not be participating.

This will keep your file up to date so you may still qualify for FSET services in the future.

Some of the services are:

- *Child Care*
- *Car Repair*
- *Gas Vouchers*
- *Bart Bus passes*
- *Clothing Expense*
- *Tool Expense*

And Client assistance such as:

- *Driver License Renewal*
- *Assessments*
- *College admissions fee*

These services are only offered if you are participating in the FSET program on a month to month basis and case by case basis, and upon funding availability, funding is limited.

Medicaid Transportation

Red Cliff Medicaid Transportation:

Medicaid transportation is available to participants receiving MA/BagerCare

NOTE: Participants receiving BadgerCare Core Plan are NOT eligible to receive Medicaid Transportation reimbursement

Please note: All medical Appointments local or non local need to be pre-authorized to be reimbursed, for medical transportation, or you will not be reimbursed.

You can either call Deb Morris with your medical appointments, if Deb is not available, Marion can also document the appointments.

What needs to be documented is:

- * MA Participant Name
- *Date of Apt.
- *Where the Apt. is going to be
- * Who the driver is

Medicaid Transportation Volunteer Drivers:

David Andrews	779-5218
Darrell Gordon	779-3798
Steven Pratt	373-2801
Theresa Gordon	913-0021
Terry Newago Sr.	779-3878 or 209-5437

These volunteer services are reimbursable as long as a Volunteer is transporting Medicare/BagerCare members.

Volunteers must be given at least 24 hours notice of Medical Appointments.
Members must also pre-authorize the trip as like any other medical appointment.

General Assistance News:

Case Worker for General Assistance:

Rebecca Benton

General Assistance Basic Eligibility Requirements:

- *The applicant(s) must fill out an application for services*
- *Must be an enrolled member of a Federally recognized Indian Tribe*
- *Do not have sufficient resources to meet the essential need items as defined by the Bureau of Indian Affairs standards of assistance*
- *Must reside on the reservation at all times*
- *Must cooperate and participate with Individual Self-Sufficiency Plan*
- *Must actively seek employment and must have a work search for completed monthly while receiving benefits*
- *Must be present for all case reviews, appointments, and prepared for a home visit every 90 days*
- *Must provide documentation as needed and required*

Monthly Time sheets and Work Searches are due on
Friday May 21,2010

Working General Assistance Participants Check day is:
Friday May 28, 2010 @ 10:00AM

SSI Pending Check day is:
Tuesday May 1, 2010 @ 10:00AM

Red Cliff Food Shelf

**The Red Cliff Food Shelf is now under
The Red Cliff Human Services Division.**

**The Food Shelf will be open
only on Thursdays (Unless a Hoiday lands on a Thursday then it
will be the day before)**

**Between the hours of
9:00am-Noon
&
1:00pm-4:00pm for April:**

***May 6**

***May 12 Wed. Tribal Offices are Closed on Thursay May 13**

***May 20**

***May 27**

**Food is limited, There are new guidelines to the food that will given
out. *Application process required, etc.....**

DONATIONS ARE ALWAYS WELCOME!

**For more information please contact
The Red Cliff Human Services @ 779-3706**

Red Cliff Food Distribution

Staff:

Peggy Bazant-Director

Joe Newago-Warehouseman

Travis Meyers-GLITC Community Educator

Email: peggi.bazant@redcliff-nsn.gov

Phone: 715-779-3740

Fax: 715-779-3730

Hours

Monday thur Friday

8:00 a.m.-12:00 p.m.

&

12:30 p.m.-4:30 p.m.

Net Monthly Income Status

<u>Household</u>	<u>Income Limits</u>
1	\$ 1,044
2	\$ 1,356
3	\$ 1,667
4	\$ 1,991
5	\$ 2,329
6	\$ 2,666
7	\$ 2,978
8	\$ 3,290

Each additional member+ \$312

Computation of Eligibility Standards

The net monthly income standard for each household size is the sum of the applicable Supplemental Nutrition Assistant Program (SNAP) net monthly income eligibility standard and the applicable SNAP standard deduction.

Dependant Care Deduction

Households that qualify for the dependant care deduction are allowed a deduction of actual dependant care costs paid monthly to a non-household member.

Earned Income Deduction

Households with earned income are allowed a deduction on 20% of their earned income

Medicare Part B Medical Insurance and Part D Prescription Drug Coverage

Households that incur the cost of Medicare Part B medical insurance and /or Part D prescription drug coverage premiums are allowed a deduction for the month cost of premiums

Child Support Deduction

Households that incur the cost of legally required child support to or for a non-household member are allowed a deduction for the amount of monthly child support paid



WHOLE WHEAT BREAD

Printed from COOKS.COM

- ☐ 2 pkgs. yeast
- ☐ 1 1/4 c. warm water
- ☐ 1 c. warm water
- ☐ 1/4 c. honey
- ☐ 1 tbsp. salt
- ☐ 3 tbsp. shortening
- ☐ 3 c. whole wheat flour
- ☐ 3 to 3 1/2 c. bread flour

Dissolve yeast in 1 1/4 cups warm water. Stir in 1 cup warm water, honey, salt, shortening and whole wheat flour. Beat until smooth. Mix in enough of the bread flour to make dough easy to handle.

Turn dough onto lightly floured surface; knead until smooth and elastic, about 10 minutes. Place in greased bowl; turn greased side up. Cover; let rise in warm place until double, about 1 hour.

Punch down dough; divide into halves. Place each half on floured surface, and cover each half with inverted bowl. Let rest 15 to 20 minutes. Roll each half into rectangle, 18 x 9 inch. Fold into thirds. Roll dough into rectangle 13 x 8 inches, pressing out as many air bubbles as possible. Roll up tightly, beginning at 8 inch end. Pinch edge of dough into roll to seal well; press in ends of roll. Place loaves, seam sides down, in 2 greased loaf pans, 9 x 5 x 3 inches. Let rise until double, about 1 hour.

Heat oven to 425 degrees. Place loaves on low rack so that tops of pans are in center of oven. Bake until loaves are deep golden and sound hollow when tapped, 25 to 30 minutes. Immediately remove from pans and cool on wire racks.



QUICK MIX WHOLE WHEAT PANCAKES

Printed from COOKS.COM

- ☐ 2 cups whole wheat flour
- ☐ 2 teaspoons baking powder
- ☐ 1 teaspoon salt
- ☐ 2 eggs, well beaten
- ☐ 2 cups milk
- ☐ 2 tablespoons vegetable oil

Stir together dry ingredients. Add eggs, milk, and oil. Stir until dry ingredients are moistened (batter may be lumpy). Cook on preheated griddle until bubbles form and edges start to dry. Flip and cook until lightly browned. I like to serve with sliced strawberries and bananas, drizzled with honey.

Submitted by: Colleen Skaines



Tribal Offices are Closed on
May 13, 2010
and
May 31, 2010

Job Searches are Due on
May 14, 2010

There is NO SCHOOL
on
MAY 31, 2010

May 2010 TANF Calendar

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13 Tribal Offices CLOSED	14 Job Searches Etc., Due Date	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31 Tribal Offices Closed					

Local Jobs Listings

Pierre's Professional Window Service
Window Cleaner Needed - Will Train

Job Description

Pierre's Professional Window Service is looking for a new seasonal employee. Please be responsible, courteous and customer service oriented. Will be happy to train the right person.

Contact Information

Business Name: Pierre's Professional Window Service

Street: PO Box 575

City/State/Zip: La Pointe, WI 54850

Local Phone: (715) 747-2040

Email: pieair23@gmail.com

Website Address: <http://www.pierresprofessionalwindows.com>

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Old Rittenhouse Inn**Wait Staff****Job Description**

Rittenhouse Inn seeks experienced, professional wait staff for seasonal help with full/part time potential. Now accepting applications and resumes.

Contact Information

Business Name: Old Rittenhouse Inn

Contact: Julie Phillips

Street: PO Box 584

City/State/Zip: Bayfield, WI 54814

Local Phone: (715) 779-5111

Fax: (715) 779-5887

Email: julie@rittenhouseinn.com

Website Address: <http://www.rittenhouseinn.com>

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Northern Edge Restaurant and Lodging Summer Help

Job Description

Northern Edge Sports Bar & Family Dining is now accepting applications for the following positions:

Prep Cook, Cook, Server & Bartender.

Please pick up an application and state what position you are interested in.

Contact Information

Business Name: Northern Edge Restaurant and Lodging

Contact: Corey Cadotte

Street: 34700 Weber Road

City/State/Zip: Bayfield, WI 54814

Local Phone: (715) 779-5777

Fax: 715-779-3246

Email: northernedgebay@yahoo.com

Website Address: <http://www.northernedgebayfield.com>

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Water Music Jewelry & Art Seasonal Salesperson

Job Description

Love helping people? Addicted to jewelry? Then check out our fun summer sales position!

We are a busy retail jewelry store in downtown Bayfield with lots of customer interaction. Our ideal candidate is friendly and enthusiastic, with an interest in stones and jewelry. She or he will be available for 30-40 hours per week with flexible shifts that may include weekdays, early evenings, weekends, and holidays.

Our wages are competitive, depending on experience. This position starts around June 10 with part time training, and ends around Sept. 6.

Your duties include...

- ... selling our one-of-a-kind, handmade jewelry by local and regional artists;
- ... assisting us with miscellaneous tasks such as stocking and light cleaning; and ...
- ... even making jewelry!

Contact Information

Business Name: Water Music Jewelry & Art

Contact: Mary Gardner

Street: 13 S. 2nd Street, PO Box 1412

City/State/Zip: Bayfield, WI 54814-1412

Local Phone: (715) 779-5262

Fax: (715) 779-5262

Email: mary@watermusicjewelry.com

Website Address: <http://www.watermusicjewelry.com>

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Apostle Islands Booksellers Retail Sales Clerk

Job Description

Apostle Islands Booksellers is a locally-owned, independent bookseller opening in May 2010 in the heart of historic downtown Bayfield, Wisconsin.

AIB will be a full-service, general bookstore emphasizing the history, cultures, nature, lifestyle, cuisine, and activities of our locale, the Apostle Islands, Bayfield, Washburn, the Chequamegon Region, Lake Superior, the Great Lakes, and the Northwoods.

Our collection includes carefully selected fiction and non-fiction titles of interest to residents of Bayfield, Washburn and its surrounding communities as well as the many visitors who journey to the unique and spectacular setting of the Apostle Islands National Lakeshore and the Gaylord Nelson Wilderness, and the Chequamegon-Nicolet National Forest. We also offer a selection of quality accessories, sidelines and gift items with a regional flavor.

POSITION(S) AVAILABLE: Bookstore sales clerks

KEY DUTIES AND RESPONSIBILITIES:

Examples of key duties are interpreted as being descriptive and not restrictive in nature. Certain responsibilities are not applicable to part-time employees who work less than 20 hours per week, such as weekly staff meetings, ordering, pricing, and updating and maintaining inventory.

- Graciously welcomes and assists customers to locate books, sidelines and other items for sale in Bookstore, and, if the store does not have what they want in stock, helps them to place a special order or directs them to satisfactory alternatives (either in Bookstore or from other sources); maintains current knowledge of inventory.
- Performs retail sales activities (i.e., sales, buybacks, refunds); processes customer purchases on a point-of-sale computer system; accepts payment by cash, check or charge card ensuring verification of proper identification according to established procedures; wraps merchandise if requested and places merchandise and receipt in bag for customer.
- Interfaces with customers to handle customer complaints, returns, exchanges and book buybacks in accordance with established store policy, advises customers of the status of books on order and assists customers in obtaining new and used books from other sources.
- Knows regular customers by name and becomes familiar with their book and merchandise preferences.
- Learns the Bookstore's Visual Anthology Point of Sales system and uses it to update and maintain the accuracy of store inventory.
- Receives and inspects merchandise and reconciles with purchase orders; returns canceled and damaged items to vendors; tracks shipments, deliveries and orders; contacts vendors to determine status of delinquent orders as appropriate.
- Assists with coding and pricing merchandise.
- Assists with restocking shelves and displays and ordering adequate merchandise and supplies.
- Ships cancelled and unsold books back to publishers or distributors as appropriate.
- Helps to organize and staff special events.
- Participates in weekly staff meetings.
- Opens or closes Bookstore in accordance with detailed procedures.
- Maintains the storeroom and front Bookstore service area in a neat and orderly manner; ensures orderliness and cleanliness of inventory.
- Adjusts environment, music, lighting and temperature as needed to maintain the appropriate atmosphere and service levels.
- Performs other related duties incidental to the work described herein.

IDEAL CANDIDATE CHARACTERISTICS:

- Intelligent, responsible and honest person who enjoys people and can interact tactfully, respectfully and engagingly with the public.

- Previous bookstore, customer-service or retail experience not necessary but strongly preferred.
- Is strongly inclined toward customer service and support without being in any way pushy or overbearing.
- Has good problem-solving skills.
- Is self-directed and able to work independently while also having the ability to maintain cooperative and respectful working relationships as part of the Bookstore team.
- Has sensitivity to, and respect for, a diverse population.
- Likes to have fun at work, has natural curiosity and enjoys books and learning.
- Is physically able to lift and carry boxes of books by hand up and down stairs and to climb on stools and ladders to restock and straighten shelves.
- Has strong computer skills and is able to operate the POS system to process customer transactions; to search, update and maintain inventory; to place orders; and to assist customers in finding what they want.
- Has willingness to follow written and oral instructions and to seek help or advice from other staff when needed.

HOURS

From mid-May through mid-October, the Bookstore will be open seven days a week from 8:00 AM until 9:00 PM.

We are interviewing for two part-time hourly employees for a minimum of 10 to 15 hours a week each. We do have some weekday time slots, but we also are interested in applicants who are willing and available to work weekends and evenings.

Beginning in mid-October, the Bookstore will shift to a winter schedule that we have not determined yet.

COMPENSATION

\$10 per hour

15% discount on most books in the Bookstore's inventory

Contact Information

Business Name: Apostle Islands Booksellers

Contact: Demaris Brinton

Street: PO Box 1191

City/State/Zip: Bayfield, WI 54814

Local Phone: (715) 779-0200

Email: aibooks@gmail.com

Website Address: <http://www.apostleislandsbooksellers.com>

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Inspire Retail Sales

Job Description

Inspire is looking for a few good folks to work through the spring and summer. Inspire is a fun place committed to fostering creativity, Fair Trade, eco-friendly products and fun living. We offer great pay, fun atmosphere and good karma. Contact Doug Lowthian at doug@theinspirestore.com or call 715-779-5479 for more information.

Contact Information

Business Name: Inspire
Street: PO Box 1166
City/State/Zip: Bayfield, WI 54814
Local Phone: (715) 779-5479
Fax: (715) 779-5479
Email: info@theinspirestore.com
Website Address: <http://www.theinspirestore.com/>

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Hauser's Superior View Farm Retail Help Wanted

Job Description

Weekend help needed at local farm, nursery, and orchard for our retail store/gift shop. Includes work at cash register, wine tasting counter, stocking, and cleaning. Must be able to lift 25 pounds. Hours 9:30 a.m. to 5:30 p.m. Begins end of May/beginning of June. E-mail or call and leave mailing address and we'll send an application.

Contact Information

Business Name: Hauser's Superior View Farm

Contact: Ellen or Fritz

Street: 86565 Cnty Hwy J

City/State/Zip: Bayfield, WI 54814

Local Phone: (715) 779-5404

Fax: (715) 779-5424

Email: Info@SuperiorViewFarm.com

Website Address: <http://www.superiorviewfarm.com>

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Old Rittenhouse Inn Reservation Staff

Job Description

Overall, the Rittenhouse Inn is looking for reservation staff with the following qualities:

Easy smile and pleasant demeanor, in person and over the phone.
Friendly and outgoing with an understanding of hospitality.
Excellent verbal and written communication skills are needed.
Computer skills including word processing, email, and internet.
Excellent organizational skills.
Ability to multi-task.
Attention to detail.
Sales Experience/Skills - ability to sell, upsell dining and packages.
Willingness to learn new tasks and be part of a team.

Specific Job duties include, but are not limited to, the following:

TELEPHONE.

- Answer incoming calls and respond accordingly.
- Take lodging/dining reservations
- Process special requests and gift certificates, etc.
- Transfer calls (get name and re: before transferring)
- Deliver messages to guests/staff
- Handle complaints & assign appropriately
- Motivation to learn about the Inn/Bayfield so that all questions about rooms/dining/packages and the Bayfield area can be answered.

RECORD RESERVATIONS.

- Use computerized reservation system for lodging and dining.
- Show confidence and accuracy in explaining policies/procedures.

CUSTOMER SERVICE & CONCIERGE.

- Warmly greet everyone who comes through our door.
- Respond to/anticipate guest needs.
- Deliver room service items like ice, wine, food, wood, coffee.
- Deliver amenities like extra towels, pillows, ironing board, iron, etc.
- Address complaints or problems.

BAYFIELD CHAMBER SERVICES.

- Answer all questions about the area, what to do, where to go/eat.
- Assist in obtaining other lodging, dinner reservations, cruise reservations, tee times, etc.

TOUR GUIDE.

- Instruct visitors about our self-guided house tours.
- Ability to tell people about the house, including historic information.

INNKEEPER.

- Show guests to their rooms and instruct them about specific features of individual rooms.
- Offer to help with luggage.
- Explain noise and whirlpool rules, fireplace regulations, keys, etc.
- Prepare billing including all guest tabs for lodging, dining, gift certificates, and third party bills.

HOSTESS / ASSISTANT TO WAIT STAFF.

- Seat dining guests, give menus.
- Serve coffee, help clear and re-set tables during busy times.
- Offer porch service when necessary, and help keep the porch clean from dishes, dirty ashtrays, etc.

SECRETARIAL DUTIES.

- Copy all info for front of the house, greeting letters, special event information, maps, sample menus, daily housekeeping and desk worksheets, etc.
- Run errands and take mail to P.O. Package boxes for mail orders.

- Complete daily housekeeping and kitchen info. worksheets.
- Assist or complete projects designated by office/other departments.

GIFT CERTIFICATES.

- Process orders and enter into the computer system.
- Make out gift certificates and mail or hold for pick-up.

QUALITY CONTROL / BUFFER.

- Handle complaints. Try to satisfy guest complaints while they are still here. Ask questions. What would make the situation better for them?

BANKERS/ACCOUNTANTS.

- Responsibility for all monetary transactions. Must be trustworthy.
- Balance and count the till at the end of each shift.

RESTOCK AND PRICE.

- Price and label all gourmet products in gift shop.
- Sell gift shop items.

MAINTENANCE.

- Do light maintenance work. (Plunge toilets, fix toilet chains, check smoke detectors, check breakers, carry wood, salt sidewalks in winter, etc.)

Contact Information

Business Name: Old Rittenhouse Inn

Contact: Wendy Phillips OR Gerald Bruno

Street: PO Box 584

City/State/Zip: Bayfield, WI 54814

Local Phone: (715) 779-5111

Fax: (715) 779-5887

Email: events@rittenhouseinn.com

Website Address: <http://www.rittenhouseinn.com>

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Old Rittenhouse Inn

Line Chef

Job Description

Job Title: Line Chef

Function: Prepares food to be served in a fine dining venue. Assists Chef in inventory management, directing other staff

Essential duties include the following: (other duties may be assigned as necessary.)

- > cooks meals based on established recipes, procedures, and customer requests.
- > serves meals attractively plated and in timely fashion
- > maintains inventory in peak condition and in an organized fashion
- > monitors customer satisfaction and communicates this to chef de cuisine
- > maintains cleanliness of all work stations including food storage areas
- > works in accordance with WI health code statutes to prevent food borne illnesses
- > discuss all potential menu items and/or culinary concepts with chef de cuisine in advance prior to starting prototype
- > maintain familiarity with all current menu items, specifically their ingredients and techniques
- > maintain correct, efficient use of water, electricity, gas, cleaning agents and linens
- > monitor hours worked and communicate to chef to avoid overtime or insufficient hours

Key Abilities and Skills:

- > Genuine desire to deliver high quality food and hospitality to guests
- > Willingness to learn on daily basis
- > Can perform most basic knife cuts in a timely fashion
- > Able to taste and evaluate food, season accurately
- > Must have good communication skills

Requirements: High school diploma or equivalent, 2-4 years industry experience, good communication skills, ability to manage time, ability to work with others to accomplish goals, familiar with a variety of the field's concepts, practices, and procedures. Employee must be available to work weekends and holidays.

Physical Demands: May be required to stand for long periods, work up to 14 hours a day, lift up to 50 pounds. Hazards include sharp knives, heavy power equipment, wet floors, high temperatures.

Summary: Performs a variety of complicated tasks. Reports to executive chef. May lead and direct the work of others.

Contact Information

Business Name: Old Rittenhouse Inn

Contact: Steve Keen

Street: PO Box 584

City/State/Zip: Bayfield, WI 54814

Local Phone: (715) 779-5111

Fax: (715) 779-5887

Email: steve@rittenhouseinn.com

Website Address: <http://www.rittenhouseinn.com>

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Superior Rentals housekeeping staff

Job Description

cabin and room staff needed.
Call 779 5123 for more information

Contact Information

Business Name: Superior Rentals

Street: PO Box 800

City/State/Zip: Bayfield, WI 54814

Local Phone: (715) 779-5123

Fax: (715) 779-5126

Email: superiorrentals@charter.net

Website Address: <http://www.superiorrentals.net>

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Winfield Inn & Gardens Housekeeping

Job Description

Cleaning and caring for 31 motel rooms/condos and cottages, condos and home rentals. 35-40 hours per week, starting early June. Valid drivers license is required.

Contact Information

Business Name: Winfield Inn & Gardens

Contact: Brooke Melek

Street: 225 E Lynde Avenue

City/State/Zip: Bayfield, WI 54814

Local Phone: (715) 779-3252

Fax: (715) 779-5180

Email: info@winfieldinn.com

Website Address: <http://www.winfieldinn.com>

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Highland Valley Farm Fruit Farm Harvest Help

Job Description

Harvest of Blueberries and Raspberries. Grading, sorting, and packing blueberries. Customer Service. Full or part time seasonal positions begining mid- July through August. Wages well above minimum wage. College students preferred. Older highschool student eligible. Flexible scheduling. Contact Highland Valley Farm for job description and application. 715-779-5446 or rdale462gmail.com

Contact Information

Business Name: Highland Valley Farm
Contact: Rick or Chris Dale
Street: 87080 Valley Road
City/State/Zip: Bayfield, WI 54814
Local Phone: (715) 779-5446
Fax: (715) 779-5446
Email: rdale46@gmail.com
Website Address: <http://www.bayfieldblues.com>

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Bayfield Area Recreation Center Facility and Recreation Manager

Job Description

Recreation and Fitness Resources

Position Description

Facility and Recreation Manager at the Bayfield Area Recreation Center

Facility

-The Bayfield Area Recreation Center features an indoor swimming pool, whirlpool, fitness room and racquetball court. The Rec Center is a community center operated by a non-profit that featured over 30,000 visits last year. For more information, visit www.bayfieldreccenter.com.

Essential Duties

- Organize and manage community education classes throughout the year, including coordinating and supervising instructors, promotions (newsletters, advertising, press releases), facility arrangements and registrations.
- Serve as the facility's sole personal trainer. Teach some classes (fitness, aerobics, weight lifting, aquatics, youth programs, etc.) depending on experience, skills and interest.
- Supervise and coordinate employees, including hiring, scheduling, certifications, and performance reviews.
- Organize and manage the maintenance of the facility, including doing basic repairs and cleaning, and testing of pool chemicals after taking a certification course.
- Serve as front desk receptionist while performing duties, including greeting and serving patrons and answering phone calls.
- Serve as a lifeguard to give regular breaks to the primary lifeguard, and occasionally serve as the primary lifeguard as needed.
- Assist with coordination and supervision of special events, eventually assuming the primary role
- Perform other duties as assigned by the Executive Director.

Qualifications and Skills

- Graduation from a four-year college or university with a Bachelor's degree.
- Knowledge and experience in recreation, exercise, fitness and aquatics.
- Ability to establish and maintain effective working relationships with employees, supervisors, patrons, board members and the general public.
- Competency of computer skills including email, MS Word, Excel and Publisher
- Understanding and competency of the operation of basic tools and equipment
- Certification as a Red Cross Lifeguard and CPR for the Professional Rescuer, or able to pass a lifeguard certification course (swim 300 yards).
- Certification as a Aquatics Facility Operator, or willingness to take a certification course.
- Certification as a Personal Trainer, or willingness and qualifications to obtain one

Hours per Week

20-40 negotiable, starting in July, must be willing to work evenings and some weekends

Compensation

\$12-15 per hour, depending on experience and certifications

To Apply

Send a resume and cover letter to Scott Armstrong, PO Box 1146, Bayfield, WI 54814. Call 779-5408 with questions.

Contact Information

Business Name: Bayfield Area Recreation Center

Contact: Scott Armstrong

Street: PO Box 1146

City/State/Zip: Bayfield, WI 54814

Local Phone: (715) 779-5408

Email: scott@coacharmstrong.com

Website Address: <http://www.bayfieldreccenter.com>

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Old Rittenhouse Inn Dish Steward

Job Description

Function: Stewards are responsible for dishwashing station, general cleaning, and kitchen laundry.

Duties: Essential duties include the following: other duties may be assigned as necessary.

- To thoroughly wash, sanitize, put away and organize all serveware and cookware.
- Maintaining cleanliness of dishwashing station
- Maintaining organization of all serveware and cookware
- Maintaining clean kitchen floor,
- Start kitchen laundry each night

Requirements: Positive, team-oriented attitude; basic communication skills;

Physical Demands: May be required to lift up to 50 pounds. Must be able to stand for duration of shift as well as accomplish some strenuous tasks such as scrubbing the floor.

Summary: This position reports to Chef Dave. Works predominantly under supervision of the line chef on duty and may close the kitchen unsupervised.

Contact Information

Business Name: Old Rittenhouse Inn

Contact: Steve Keen

Street: PO Box 584

City/State/Zip: Bayfield, WI 54814

Local Phone: (715) 779-5111

Fax: (715) 779-5887

Email: steve@rittenhouseinn.com

Website Address: <http://www.rittenhouseinn.com>

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CF Design Ltd Creative Office Assistant

Job Description

This is a BRANCH OFFICE IN DOWNTOWN BAYFIELD- opening Mid-May.-main office is in Duluth.

Answer phone, hand out literature, speak clearly with potential clients to schedule meeting times and preview portfolio of built work (training supplied), light office upkeep, some internet product and data research, light bookkeeping (Owner will be in office 2-3 days/ week).

Office hours to be established based on available employees.

Hours are negotiable and could be shared with others with similar interests not to exceed a total of 32 hours/week- must be consistent from week to week.

Looking for studio artist with minimal equipment and curiosity/ passion for architectural design. Should be interested in working for \$8/ hour PLUS ability to work on your studio work in the office AND display/ retail in portion of small attached gallery space, open to public...as an added benefit to employment.

Please submit short portfolio and cover letter of interest and background to:
Cheryl at cheryl@cfdesignltd.com or
CF Design Ltd.
230 East Superior Street
Suite 102
Duluth, MN 55802

Contact Information

Business Name: CF Design Ltd
Street: 230 E Superior Street
City/State/Zip: Duluth, MN 55802
Local Phone: (218) 722-1060
Fax: (218) 722-1086
Email: cheryl@cfdesignltd.com
Website Address: <http://www.cfdesignltd.com>

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Big Water Cafe & Coffee Roasters Cook

Job Description

Big Water Cafe is looking for people who love food, coffee and people! Do you love working in a kitchen and want to learn more about scratch made food? We'll teach you. We're passionate about what we serve here and are looking for people who share this passion. The cook position is fast paced and fun!

We're hiring seasonal part time and full time cooks. We have positions open in May and early June.

Starting pay is \$9/hr plus tips.

Check out the job description online www.bigwatercoffee.com and download our application. Feel free to drop it off or email it to us. jobs@bigwatercoffee.com

We look forward to talking with you!

Contact Information

Business Name: Big Water Cafe & Coffee Roasters

Street: PO Box 1350

City/State/Zip: Bayfield, WI 54814

Local Phone: (715) 779-9619

Email: info@bigwatercoffee.com

Website Address: <http://www.bigwatercoffee.com>

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Bayfield Chamber and Visitor Bureau Bayfield Visitor Center/Office

Job Description

Part Time Summer Position

Mid June through August

Hours: Rotating weeks, approx. 12 hours per week

1st & 3rd week: 12 hours
9am-3pm, Saturday & Sunday

2nd & 4th week: 12 hours
1-5pm Thursday
8:30am-5pm, Friday

Pay: \$10 per hour

Qualifications:

Must have good verbal skills, outgoing personality, enjoy working with the public and a willingness to learn.

Computer knowledge in Database entry, Access, Excel

Good attendance, punctuality and a clean, neat appearance.

Knowledge of the Bayfield area preferred

Job Responsibilities:

Greet visitors & answer questions

Stock visitor center with member brochures & other related materials

Maintain overall appearance of visitor center & outdoor kiosk area

Work with Webervations (online lodging availability system)

Weekend watering of flower boxes outside Chamber office

Office:

Phone call inquiries, emails, mailings, etc

Database entry

Website updates

Assisting with various office duties

Assisting Marketing Manager with events as needed

Email resume to: debi@bayfield.org

OR mail to:

Bayfield Chamber, PO Box 138, Bayfield WI 54814

Contact Information

Business Name: Bayfield Chamber and Visitor Bureau

Street: PO Box 138

City/State/Zip: Bayfield, WI 54814

Local Phone: (715) 779-3335

Fax: (715) 779-5080

Email: debi@bayfield.org

Website Address: <http://www.bayfield.org>

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Big Water Cafe & Coffee Roasters

Barista

Job Description

Big Water Cafe is looking for people who love food, coffee and people! Do you want to learn more about the wonderful world of espresso and artisan roasted coffee? We'll teach you. We're passionate about what we serve here and are looking for people who share this passion. The barista position is fast paced and fun!

We're hiring seasonal part time and full time baristas. We have spots open immediately as well as in May and early June.

Starting pay is \$8/hr plus tips.

Check out the job description online www.bigwatercoffee.com and download our application. Feel free to drop it off or email it to us. We look forward to talking with you!

Contact Information

Business Name: Big Water Cafe & Coffee Roasters

Street: PO Box 1350

City/State/Zip: Bayfield, WI 54814

Local Phone: (715) 779-9619

Email: info@bigwatercoffee.com

Website Address: <http://www.bigwatercoffee.com>

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[exit](#)



**Confidential Secretary
(Job Number 001095845)**

Employer: COUNTY OF ASHLAND
201 WEST MAIN STREET
ROOM 301
ASHLAND, WI 54806
www.co.ashland.wi.us

Work Site County/ies: Ashland
On Bus Route? No
Pay: \$14.00 Per Hour to \$17.00 Per Hour
salary dependent on qualifications, non-union position
Duration/Hours Per Week: Full-Time, 40 Hours Per Week Minimum 8:00 am - 4:30 PM - 1/2
hour lunch
Shift/Work Days: First
Monday-Friday.
Number of Openings: 1

Minimum Requirements of Employer:

Education: High School Diploma/GED Equivalent Required

Professional Licenses/Certifications: .

Vehicle: None

Drivers License:

Type: No Drivers License Requested

Endorsements: No Endorsement Requested

Age: 18 or older Required

Experience/Qualifications:

Knowledge normally acquired in one or two years of specialized training in order to perform basic accounting, bookkeeping and word processing skills and/or minimum of three years related work experience.

No felony convictions unless pardoned by the Governor, ability to maintain confidentiality of sensitive materials, records and conversations, ability to handle several tasks simultaneously, ability to perform data entry quickly and accurately, ability to pass a rigorous law enforcement background investigation, ability to perform essential duties/functions of this position. Successful candidate will be required to successfully complete the following: written/skills examination, oral interview

Pre-employment drug screening required.

Background check required.

Duties and Responsibilities of the Job:

Prepare and track invoices, reports, memos, letter, answer phone calls, attend meeting to record minutes, prepare and maintain personnel files, assist management in preparation, research and correspondence regarding correspondence between the Department and its labor relations agents, research departmental policy implementation as they relate to labor agreement language, research of departmental practices as they relate to labor agreement language, assist in formulating labor negotiations positions and proposals and any other duty related to labor contract administration, read and analyze incoming emails, memos, submissions, perform general office duties, file and retrieve agency documents, records and reports, open sort and distribute incoming correspondence, make travel arrangements for agency, monitor security of main door, screen and register visitors, respond to varied inquiries, collects fees and maintain records, assist with Uniform Crime Reporting, analyze, classify and enter information relating to incidents, update disposition information, assist with records and accounting for payroll, coordinate criminal and civil process, maintain civil process records, assist with motor vehicle registration, keep and maintain financial records and monies received or distributed by the jail, supervise all monetary transactions prepared by jail staff, assist with jail canteen account, Huber account, inmate billing, other duties as assigned

Benefits:

Insurance:	Health Insurance, Life Insurance
Leave and Holidays:	Sick Leave, Vacation, Paid Holidays
Retirement & Financial:	Retirement, Flexible Spending Accounts (Dependent & Medical)

Company Profile:

County Court House

How To Apply:

Apply In Person	Ashland County Administrators Office 201 West Main Street, Rm 301 Ashland WI 54806
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Additional Application Information Accepting applications until 3:00 PM May 19, 2010.

OTHER NEWS

GARAGE SALE!

Saturday May 1, 2010
7am-11am
Grace Livingstons @
37350 Daley Rd.

Multi Family Sale, Boys Bikes, Boys Clothing
Size 5-Mens, Womens Clothing Jrs-Plus,

Baby Items, Household Items, ETC...
Camille, Lisa, Grace

Multi Family Neighborhood Yard Sale

May 1, 2010
7-11am

Bradum Development
Red Cliff

(Signs will be posted)

Clothing of all sizes,
household items, baby
items, DVDs, toys, books



SPRING CLEAN UP

Sponsored by the Red Cliff Environmental Program, Housing Authority, Health and Tribal Administration

MAY 11-16, 2010 TRANSFER STATION 8:00AM-6:00PM

THE FOLLOWING ITEMS DO NOT GO INTO THE OPEN TOP DUMPSTER—THESE ITEMS SHOULD BE PLACED IN THE APPROPRIATE AREA OR BIN;

Appliances	Televisions and computer equipment
Waste Oil	Household batteries
Yard Waste	Lead Acid Batteries
Fluorescent light bulbs	Tires
Recyclables or Metals	Medical Waste (we do not handle)

DISCOUNTED FEES DURING SPRING CLEAN UP for the disposal of the following items;

**Appliances \$5 Refrigerators and freezers \$10
TVs, computers and computer equipment \$5
Tires \$1**

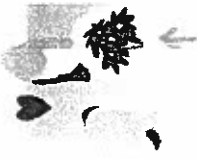
OTHER INFORMATION:

Empty, air dried paint cans and empty small (barbecue) propane tanks are accepted

NOTE: Black or other non-clear garbage bags will not be accepted at the Transfer Station. Recyclable items (paper and cardboard, aluminum cans, bimetal cans, glass, plastic) must go in the recycling bins, not the compactor.

LETS KEEP OUR MOTHER EARTH AND HER STREAMS AND RIVERS CLEAN!!!

TAKE PRIDE AND VOLUNTEER IN OUR COMMUNITY CLEAN UP EVENT!!!



Red Cliff Elderly Nutrition Program MAY 2010 MENU



MONDAY	TUESDAY	WEDNESDAY	THURSDAY
3 OATMEAL Hard Boiled Eggs Sausage Patty Orange Wedges Tropical Fruit Cup	4 HAMBURGER HOTDISH Corn Garlic Bread Mandarin Oranges Cookie	5 FISH SANDWICH Sweet Potato Fries Cole Slaw Pears Ice Cream Cup	6 BOILED DINNER (Ham, Potato, Carrots, Celery, Onions, Cabbage) Dinner Roll Peaches Pudding
10 SCRAMBLED EGGS Bacon Hashbrowns Apple Juice Tapioca Pudding	11 CUBED CHICKEN GRAVY Rice Carrots Plum Halves Strawberry Shortcake	12 MEATBALLS & PASTA Garden Salad Pineapple Slices Garlic Bread Brownie	13 NO MEAL Indian Day Tribal Holiday
17 PANCAKES Sausage Links Orange Juice Banana Oatmeal Cookie	18 PORK ROAST Mashed Potatoes Corn Apple Sauce Jell-O	19 B L T WRAP (Bacon, Lettuce, Tomato, Mayo, Wrapped in Tortilla) Baked Lays Apricot Halves	20 CHICKEN STRIPS Onion Rings Cauliflower & Cheese Apple Slices Cookie
24 BREAKFAST BURRITO'S (Ham, Eggs, Cheese, Green Pepper, Tortilla) Potato Rounds Banana Pudding	25 TURKEY & CHEESE On Wheat Bread Broccoli Cuts, Baby Carrots, Dip Tropical Fruit Cup Cookie	26 SPARE RIBS Sour Kraut Boiled Potato Green Beans Peaches Jell-O	27 NACHO PLATES (Seasoned Hamburger, Nacho Cheese, Lettuce, Tomatoes, Chips) Pineapple Chunks Ice Cream Cup
31 NO MEAL Memorial Day Tribal Holiday	HAPPY-HAPPY MOTHER'S DAY! (Sunday, May 9 th)		CANCELLATIONS Can Be Heard On: WATW am 1400 WJH fm 96.7 WBSZ fm 93.3 WNYX fm 107.3

Look on back for Elderly Program Happenings



Red Cliff Elderly Program Happenings—MAY 2010

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<p>*Lunch and Learning sessions will occur during congregate meal time. It's a short resource and education session conducted by various programs.</p> <p>*A Helping of Health is in collaboration with RC Clinic on monthly health topics, blood pressure checks, etc. Clinic staff will be available during lunch hour</p> <p>*Strong for Life sponsored by the Injury Prevention committee and RC Clinic.</p>						
2	3	4	5	6	7	8
Elderly Steering Bingo @ IVC			*Strong for Life--elder fitness 10a.m Back Dayroom Transportation Fundraising: <i>Bingo Concessions</i>	*LUNCH & LEARNING at Elderly Nutrition Center: <u>Frank Montano</u> , flute/music 11:30 <u>Rx</u> pick-ups @ RC Clinic	Elder Shopping	1 Area GARAGE Sale shopping (Red Cliff-Ashland)
9	10	11	12	13	14	15
		Elderly Steering Meeting 1:30 Back Dayroom	*Strong for Life--elder fitness 10a.m Back Dayroom Transportation Fundraising: <i>Bingo Concessions</i>	Tribal Holiday	Silent Auction @ Elderly Nutrition Center Proceeds for program incentives	Elder BINGO Trip: BLACK BEAR, Cloquet MN
16	17	18	19	20	21	22
			*Strong for Life--elder fitness 10a.m Back Dayroom Transportation Fundraising: <i>Bingo Concessions</i> *A Helping of Health at Elderly Nutrition Center	<u>Rx</u> pick-ups @ RC Clinic	Elder Shopping	
23	24	25	26	27	28	29
			*Strong for Life--elder fitness 10a.m Back Dayroom Transportation Fundraising: <i>Bingo Concessions</i>	<u>Rx</u> pick-ups @ RC Clinic Birthday Day! BINGO! @ Elderly Nutrition Center Northern Lights Nursing Home Visit, depart @ 1:30	KIDS vs Elders Game Day @ Elderly Nutrition Center, 11:00--? LUNCH PROVIDED	
30	31	Tribal Holiday				

For info, please call BRUCE TOPPING @ 209-6892

Asset Builders of America, Inc. presents the

2nd Annual Red Cliff/Bayfield

FINANCIAL WELLNESS MONEY CONFERENCE

SATURDAY, MAY 22, 2010

Bayfield School
Bayfield, WI

8:30AM – 2:00PM

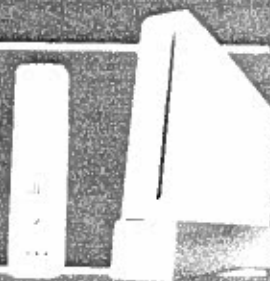
Registration & Breakfast at 7:30AM

Join us for all or part of the day!

COST: FREE if pre-registered by May 14, 2010.

DAY OF THE EVENT: \$2.00 Adults, \$1.00 Youth. This is a family event, all are welcome. Childcare available for children ages 2-5 (*advance reservations required*). Breakfast and lunch included.

GRAND PRIZE – Wii Gaming Console!
Drawing will be held during lunch at the conference. Must be present to win. Adults 18+ are eligible to win.



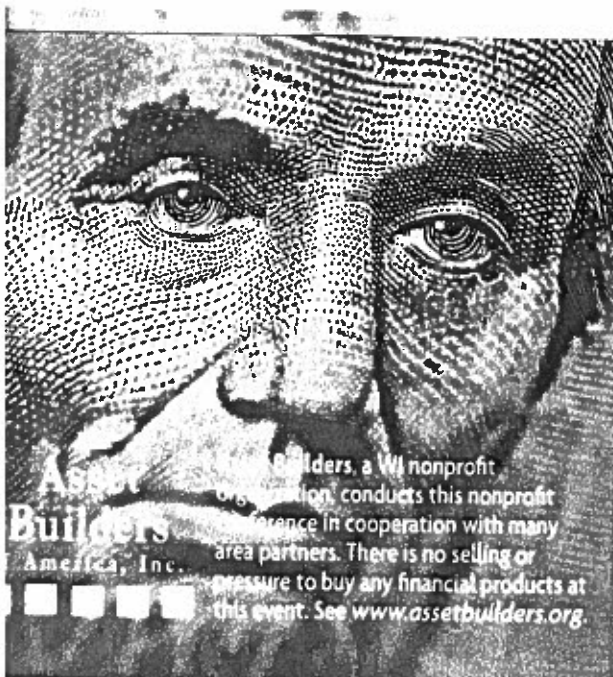
ADULT SESSIONS

- Understanding credit and your credit score
- Goal setting and budgeting basics: How to stop living paycheck to paycheck.
- Feed your family healthy food without going broke
- You can go to college: Financial aid and other ways to make It Affordable
- How to prepare healthy food on a budget.
- And much more!

YOUTH SESSIONS (ages 6-18)

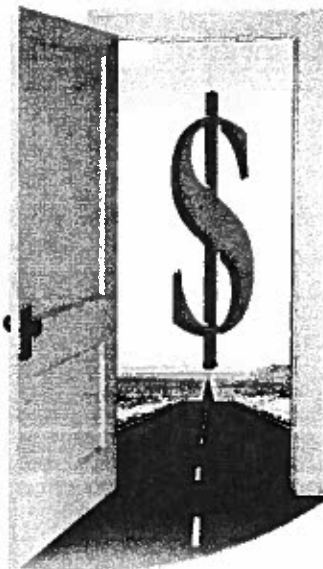
- Money-smart kids: Ten tips to teach your parents, part 1
- Personal finance basics
- And much more!

Since 2000, thousands of Money
Conference attendees have learned
how to manage their personal
finances. Join us today and reach
your financial goals.



**Asset
Builders
America, Inc.**

Asset Builders, a WI nonprofit
organization, conducts this nonprofit
conference in cooperation with many
area partners. There is no selling or
pressure to buy any financial products at
this event. See www.assetbuilders.org.



Asset Builders of America, Inc.
2nd Annual Red Cliff/Bayfield

FINANCIAL WELLNESS MONEY CONFERENCE

Red Cliff Housing Authority
37645 New Housing Road
Bayfield, WI 54814

REGISTRATION FOR THE 2nd ANNUAL RED CLIFF/BAYFIELD FINANCIAL WELLNESS MONEY CONFERENCE

- Call RED CLIFF HOUSING AUTHORITY: Maxine Babineau at 715-779-3744.
- Call ASSET BUILDERS OF AMERICA, INC.: Richard Entenmann toll free at 866-304-6896.
- Mail in registration form below.
- Email: info@assetbuilders.org

Thank you to our CONFERENCE SPONSORS



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Northwestern Mutual
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FINANCIAL WELLNESS MONEY CONFERENCE REGISTRATION FORM

SEND TO: Red Cliff Housing Authority, 37645 New Housing Road, Bayfield, WI 54814. **FREE** if registered by May 14, 2010.

Name: _____ ☐ Adult ☐ Youth

Name: _____ ☐ Adult ☐ Youth

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____

Email: _____

I will need childcare services. Please reserve space for _____ children.

All participants will be enrolled in **WISCONSIN SAVES**, a public financial awareness campaign. Benefits include newsletters and access to workshops to help you reach your goals to increase savings and cut debt. There is no fee to join. ☐ No thank you.

